

ENCLOSURE TO APPLICATION FOR COMMERCIAL LETTER OF CREDIT

INSTRUCTIONS SUBMITTED FOR OPENING OF
COMMERCIAL LETTERS OF CREDIT

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1. NAME AND ADDRESS OF THE APPLICANT :
 2. NAME AND ADDRESS OF THE BENEFICIARY :
 3. NAME AND ADDRESS OF ADVISING BANK
(TO BE NOMINATED BY APPLICANT) :
 4. AMOUNT OF THE L/C :USD
(IN WORDS)
 5. TERMS OF L/C VALUE : CIF/C&F/C&I/FOB/FAS
(CHECK ONE)
 6. TENOR OF LC : SIGHT/_____DAYS USANCE
 7. VALIDITY : FOR SHIPMENT _____
FOR NEGOTIATION _____

DOCUMENTS TO BE PRESENTED FOR NEGOTIATION WITHIN _____DAYS
OF SHIPMENT/ DISPATCH.

8. SHIPMENT/DISPATCH FROM _____ TO _____
9. PARTIAL SHIPMENT/DISPATCHES : PERMITTED /PROHIBITED (Check One)
TRANSHIPMENT/DISPATCHES : PERMITTED/ PROHIBITED (-do-)
10. EVIDENCING SHIPMENTS/DISPATCH OF _____
(DESCRIPTION OF MERCHANDISE WHICH IS TO BE INDICATED ON THE SHIPPING
DOCUMENTS).
11. DOCUMENTS REQUIRED:
 - (i) FULL SET OF CLEAN ON BOARD CONSIGNED TO SBI CHICAGO WITH
THRU BILLS OF LADING AND/OR NOTIFY PARTY OPENERS WITH
AIRWAY BILLS SHOWING FLIGHT FREIGHT PAYABLE AT
PARTICULARS DESTINATION/PREPAID
 - (ii) SIGNED COMERICAL INVOICES IN _____(indicate No. of copies)
 - (iii) INSURANCE CERTIFICATES/POLICIES FOR 10% OVER INVOICE VALUE, COVERING
ALL RISKS FROM _____TO _____IN
NEGOTIABLE FORM, AND SHOULD INDICATE THAT CLAIMS WILL BE PAYABLE IN
U.S. DOLLARS IN U.S.A
 - (iv) PACKING LISTS _____(if necessary indicate No. of copies)
 - (v) CERTIFICATE OF ORIGIN _____
 - (vi) G.S.P CERTIFICATE _____
 - (vii) OTHER DOCUMENTS _____

ADDITIONAL INSTRUCTIONS:

- (a) ALL BANK CHARGES OUTSIDE INDIA ARE FOR OUR/BENEFICIARIES ACCOUNT
(IF THIS COLUMN IS NOT CHECKED ALL CHARGES WILL BE TO YOUR ACCOUNT)